

EJURA SEKYEDUMASE MUNICIPAL ASSEMBLY

CLIENT SERVICE CHARTER

@2025

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INTRODUCTION

Get to know us briefly

We are the Ejura Sekyedumase Municipal Assembly (ESMA) under the Ministry of Local Government, Rural Development and Environment (MLGRDE) of the Republic of Ghana.

The Assembly was established by a Legislative Instrument 1400, **PNDC L.I 1400** of **29th November 1988** and upgraded to Municipal status by **L.I 2098, 6th February 2012**.

Our area of jurisdiction includes **Ejura, Sekyedumase, Anyinasu, Frante, Kasei, Boyon, Ebuom**, and other surrounding communities.

We also share common boundaries with the **Nkoranza South Municipal, Nkoranza North District Assembly** to the West, the **Atebubu-Amantin Municipal Assembly** to the North, and the **Manpong Municipal Assembly** to south.

“Love, Unity & Development”

OUR STATEMENTS

Our Vision

The Vision of the Municipality is to become a client oriented public service organization providing legal government service to improve the living standards of people.

Our Mission

*The **ESMA** exists to facilitate improvement in the quality of life of the people within its jurisdiction through equitable provision of services and infrastructure for the development of the Municipal within the context of good and equal opportunity for all.*

Our Goal

The goal of the Assembly is to reduce poverty levels and facilitate the improvement of quality of life of all manners of people within the Assembly's jurisdiction through the provision of basic services, agricultural development and participation in decision making.

FUNCTIONS

The functions of the Assembly, as given in the Local Government Act 462, 1993, are as follows:

- ✓ Be the highest political and administrative authority and supervise other administrative authorities in the municipality*
- ✓ Be responsible for the overall development of the Municipality*
- ✓ Formulate and execute plans, Programs and strategies for effective, mobilization of resources for the overall development of the municipality*
- ✓ Promote and support productive activity and social development in the municipality and remove any obstacles to initiative and development*
- ✓ Initiate program for the development of basic infrastructure and provide municipal works and services in the municipality*
- ✓ Be responsible for the development, improvement and management of human settlements and the environment in the municipality*
- ✓ Collaborate with the relevant national and local security agencies to maintain security and public safety*
- ✓ Promote justice by ensuring ready access to courts.*
- ✓ Coordinate, integrate and harmonies the execution of development programs and projects of other Ministries and statutory bodies for the Municipality.*

WE ARE RESPONSIBLE FOR:

- ✓ *Issuance of Building Certificates and Permits*
- ✓ *Street Naming*
- ✓ *Birth and death registration*
- ✓ *Marriage registration*
- ✓ *Issuance of Business Operating Licenses*
- ✓ *Approval of Planning Schemes layouts*
- ✓ *Development Control-orderly physical development of settlements*
- ✓ *Waste management Operations*
- ✓ *Revenue mobilization*
- ✓ *Fixing of rates*
- ✓ *Provision of basic socio-economic infrastructure, including schools, markets, lorry parks, institutional toilets, recreational centers, water supply systems, health and security facilities, roads, and electricity coverage.*
- ✓ *Facilitate the provision of water and extension of electricity*
- ✓ *Maintenance of peace and security*
- ✓ *Sports development and many more*

SERVICE STANDARDS

We shall issue certificates and provide other services within the following time frames

<i>Services</i>	<i>Time Frame (months/Days)</i>
➤ <i>Issuance of building permits</i>	Within two (2) months or 48 days
➤ <i>Preparation and approval of planning schemes / layouts</i>	Within six (6) months one (1) year depending on the size of the settlement
➤ <i>Building inspection</i>	Daily
➤ <i>Issuance of Business Operating Licenses (BOP)</i>	Within three (3) working days
➤ <i>Issuance of Birth Certificate</i>	<ul style="list-style-type: none"> ✓ Under 1yr (1day) ✓ Above 1yr (2weeks)
➤ <i>Issuance of Death Certificate</i>	<ul style="list-style-type: none"> ✓ Fresh Death (1day) ✓ Already buried (3weeks)
➤ <i>Waste management (door-to-door collection)</i>	Twice weekly collection
➤ <i>Issuance of food vendors certificate</i>	Within eight (8) working days
➤ <i>Public education on hygiene practice</i>	Daily
➤ <i>Inspection of meat and pass it for public consumption</i>	Daily
➤ <i>Market / house – house inspection</i>	Weekly / Daily
➤ <i>Issuance of licenses</i>	Within two weeks
➤ <i>Preparation of Tender document</i>	4 weeks
➤ <i>Advertisement on Projects</i>	3 weeks
➤ <i>Respond to correspondences</i>	Within 3 - days
➤ <i>Dispatching letters</i>	Within a day / immediate

➤ <i>Tender opening</i>	2 weeks after advertisement
➤ <i>Tender Committee Meeting</i>	2 weeks after Tender Opening/quarterly
➤ <i>Notification of award</i>	Within a week.
➤ <i>Receipt of complaints reports, petitions from general public</i>	Daily (Monday–Friday: - 8:00 am – 5: 00 pm)
➤ <i>Sending Feedback to complaints</i>	1 – 5 days.
➤ <i>dissemination of Assembly activities to the public</i>	1 - day
➤ <i>Report on Assembly’s activities on our website</i>	One day.
➤ <i>Project supervision</i>	Daily
➤ <i>Providing advisory counseling services</i>	Quarterly
➤ <i>Provide Tailor – made entrepreneur, Managerial and Technical Training p to the public and MSEs</i>	Quarterly
➤ <i>Registration of Association and NGOs</i>	4 weeks
➤ <i>Settlement of maintenance custody and paternity cases.</i>	weekly
➤ <i>Preparation of MTDP</i>	Every 4 years
➤ <i>Preparation of AAPs</i>	Yearly
➤ <i>Preparation of Annual Composite Budget</i>	Yearly
➤ <i>Visit and attend to (distressed) disaster victims</i>	Immediate action
➤ <i>Assessment of effects of disasters and submission of reports</i>	Within two days
➤ <i>Distribution of relieve items</i>	Within two days after receipt of items.
➤ <i>Child and Family Welfare Support</i>	Monthly
➤ <i>Leap Program Support</i>	Bimonthly

➤ <i>Parentage, Custody, Maintenance and Access Resolution (Involving Children)</i>	Monthly
➤ <i>Counseling And Psychosocial Services</i>	Bimonthly
➤ <i>Legal And Justice Administration Support</i>	Weekly
➤ <i>Domestic Violence and Victim Support</i>	Monthly
➤ <i>Prevention And Support Services for Teenage Pregnant Mothers</i>	Bimonthly
➤ <i>Child Labor And Child Trafficking Intervention Program</i>	Quarterly
➤ <i>Fosterage And Adoption Service</i>	Monthly
➤ <i>Women Empowerment Program</i>	Quarterly
➤ <i>Support For Persons with Disability</i>	Quarterly
➤ <i>Support Services for Aged and Indigent</i>	Monthly
➤ <i>Fight Against Discrimination and Social Injustices</i>	Monthly
➤ <i>Prevention And Rescuing Support Services for Children in Child Marriages</i>	Weekly
➤ <i>Assistance To Destitute, Psychiatry Patients and Stranded People</i>	Monthly
➤ <i>Assistance To Street Children</i>	Weekly
➤ <i>Social Education Program</i>	Quarterly
➤ <i>Community Mobilization and Self-Help Intervention Program</i>	Quarterly
➤ <i>Gender Advocacy and Awareness Program</i>	Quarterly
➤ <i>Apprenticeship Welfare</i>	Quarterly
➤ <i>Monitoring Of Daycare Centers</i>	Quarterly
➤ <i>Hospital Welfare Services</i>	Quarterly

OUR ADMINISTRATIVE AREA OF AUTHORITY

The Ejura Sekyedumase Municipal Assembly's area of authority shall comprise the total number of all 43 Electoral areas as stated below.

<i>Town / Area Council</i>	<i>Description of Electoral Area</i>
EJURA URBAN COUNCIL	<ol style="list-style-type: none"> 1. Ahenboboano <ul style="list-style-type: none"> • <i>Ahenboboano</i> 2. Community Centre <ul style="list-style-type: none"> • <i>Community Centre</i> 3. Abota <ul style="list-style-type: none"> • <i>Abota</i> 4. Low Cost <ul style="list-style-type: none"> • <i>Low Cost</i> • <i>Health Centre</i> • <i>Agriculture College</i> 5. Sabonline <ul style="list-style-type: none"> • <i>Caps International School 'A' Ejura</i> • <i>Caps International School 'B' Ejura</i> • <i>Kabre Area</i> 6. Dagomba Line <ul style="list-style-type: none"> • <i>Dagomba Line</i> • <i>Zongo West</i> 7. Mempeasem <ul style="list-style-type: none"> • <i>GKC Clinic Area</i> • <i>Arabic School Area</i> • <i>Hamidu's House Area</i> • <i>Ejura Central Mosque</i> 8. Market Center <ul style="list-style-type: none"> • <i>Market Center</i> 9. Aframso <ul style="list-style-type: none"> • <i>Aframso</i> 10. Teacherkrom <ul style="list-style-type: none"> • <i>Teacherkrom</i> • <i>Afrantifi</i> • <i>Yabraso</i> • <i>Kobriti</i> • <i>Nyedeso</i>

	<ul style="list-style-type: none"> • <i>Bronikrom</i> • <i>Apekyiseade</i> • <i>Anakyikuma</i> • <i>Nkwasiakan</i> <p>11. Nkyensie</p> <ul style="list-style-type: none"> • <i>Nkyensie</i>
<p>SEKYEDUMASE AREA COUNCIL</p>	<p>12. Dapaafu</p> <ul style="list-style-type: none"> • <i>Dapaafu</i> <p>13. Juaho</p> <ul style="list-style-type: none"> • <i>Juaho</i> <p>14. Apiaso</p> <ul style="list-style-type: none"> • <i>Apiaso</i> <p>15. Asensemu</p> <ul style="list-style-type: none"> • <i>Asensemu</i> <p>16. Seko Zongo</p> <ul style="list-style-type: none"> • <i>SekoZongo</i> <p>17. Frante</p> <ul style="list-style-type: none"> • <i>Frante</i> <p>18. Zongo-Frante</p> <ul style="list-style-type: none"> • <i>Zongo</i> • <i>Frante</i> <p>19. Kobiriti</p> <ul style="list-style-type: none"> • <i>Kobiriti</i> <p>20. Drobong</p> <ul style="list-style-type: none"> • <i>Drobong</i> <p>21. Anyinasu East</p> <ul style="list-style-type: none"> • <i>Anyinasu East</i> • <i>Hiawu</i> • <i>Akwadum</i> • <i>Danyame</i> • <i>Atrema Aframso</i> • <i>Moshie Zongo</i> • <i>Nyina Mansa</i> • <i>Baware</i> • <i>Awabire</i> • <i>Benson No.1</i>

	<p>22. Anyinasu West</p> <ul style="list-style-type: none"> • <i>Cooperative House</i> • <i>Nsubonta</i> • <i>Noguakyiri</i> • <i>Atonoso</i> • <i>Apitiam</i> • <i>Frafra</i> • <i>Shagamu</i> • <i>Kwayemu</i> • <i>Nigeria House</i> • <i>Benson No.2</i> <p>23. Bimi</p> <ul style="list-style-type: none"> • <i>Bimi</i>
<p>KASEI AREA COUNCIL</p>	<p>24. Kasei</p> <ul style="list-style-type: none"> • <i>Kasei</i> <p>25. Masuo</p> <ul style="list-style-type: none"> • <i>Masuo</i> <p>26. Sunkwaye</p> <ul style="list-style-type: none"> • <i>Sunkwaye</i> <p>27. Asuogya</p> <ul style="list-style-type: none"> • <i>Asuogya</i> <p>28. Asumen</p> <ul style="list-style-type: none"> • <i>Asumen</i> • <i>Dijawu</i> • <i>Famehyebabi</i> • <i>Zabrama Akuraa</i> • <i>Kunkunuku</i> <p>29. Kantakani</p> <ul style="list-style-type: none"> • <i>Dwenewoho</i> • <i>Mbaana</i> • <i>Kantakani 1</i> • <i>Kantakani 2</i> <p>30. Kyekyekura</p> <ul style="list-style-type: none"> • <i>Kyekyekura</i>

<p>EBUOM AREA COUNCIL</p>	<p>31. Ebuom</p> <ul style="list-style-type: none"> • <i>Ebuom</i> <p>32. Adiemira</p> <ul style="list-style-type: none"> • <i>Adiemira</i> <p>33. Amenamu</p> <ul style="list-style-type: none"> • <i>Amenamu</i> <p>34. Mininaso</p> <ul style="list-style-type: none"> • <i>Mininaso No. 1</i> • <i>Mininaso No. 2</i> <p>35. Nyamebekyere</p> <ul style="list-style-type: none"> • <i>Nyamebekyere</i>
<p>BONYON/DROMANKUMA AREA COUNCIL</p>	<p>36. Dromankoma</p> <ul style="list-style-type: none"> • <i>Dromankoma</i> • <i>Animal Husbandry Quarters</i> <p>37. Bonyon</p> <ul style="list-style-type: none"> • <i>Bonyon and its environs</i> <p>38. Atta Akura</p> <ul style="list-style-type: none"> • <i>Sarakyiakura</i> • <i>Atta Akura No. 1</i> • <i>Atta Akura No. 2</i> <p>39. Hiwoanwu</p> <ul style="list-style-type: none"> • <i>Hiwoanwu</i> <p>40. Nkwanta</p> <ul style="list-style-type: none"> • <i>Nkwanta</i> <p>41. Babaso</p> <ul style="list-style-type: none"> • <i>Babaso</i> <p>42. Nokwareasa</p> <ul style="list-style-type: none"> • <i>Nokwareasa</i> <p>43. Kasim</p> <ul style="list-style-type: none"> • <i>Kasim</i>

OUR ELECTED ASSEMBLY MEMBERS

The Ejura Sekyedumase Municipal Assembly's has a total number of 43 Elected Assembly members; each representing an electoral area listed above [pg. 10 – 13].

<u>ELECTORAL AREA</u>	<u>ASSEMBLY MEMEBER</u>	<u>GENDER</u>	<u>CONTACT</u>
AHENBOBOANO	SAMUEL KUDJO KWA-SAM	M	0243245472
COMMUNITY CENTER	ALHASSAN MOHAMMED	M	0248305621
ABOTA	SADIKU KATADATU	M	0246929704
LOW COST	HARDI ABDUL RAHAMAN	M	0244873949
SABONLINE	HUSSEIN ABUBAKAR SADIQUE	M	0247049816
MEMPEASEM	MUSTAPHA IBRAHIM	M	0262368921
DAGOMBALINE	MOHAMMED HARDI	M	0249177501
MARKET CENTER	SISU TAMIMU MOHAMMED	M	0243236826
AFRAMSO	ALI ZAKARI	M	0244923228
TEACHERKROM	AMINAYERE ATAWOLO	M	0546209508
NKYENSIE	NASIRU BUKARI	M	0249041524
DAPMFO	HABAKKUK JACOB ACHEAMPONG	M	0249639928
JUAHO	PATRICK SEGKURA	M	0245837321
APIASO	OSCAR JOSEPH BOAKYE	M	0249218262
ASENSEMU	SOLOMON TWUMASI	M	0248609654
SEKO ZONGO	TANKO MOHAMMED	M	0243443720
FRANTE	JOSEPH AGYEI	M	0240983541
FRATE ZONGO	AFIBEGA ABESIWINE	M	0554847238
KASIM	IBRAHIM ABDUL AZIZ	M	0247029950
KOBIRITI	HUDU ABRAHAM	M	0549274259

DROBONG	DANIEL BROBBEY	M	0243375650
ANYINASU WEST	JANET YAMOAH	F	0241285986
ANYINASU EAST	DANIEL KWADWO BERDJOUR	M	0246421469
BEMI	AMOS LAAR	M	0509103051
MASUO	MATHEW KOJO NJOURKONE	M	0246927174
KASEI	SALIFU SEIDU	M	0542290586
SUNKWAYE	STEPHEN PALA HABIBU	M	0591031802
ASUOGYA	DOMINIC DAKUU	M	0553255241
KANTANKANI	ASAMPASA IDDRISU	M	0544082857
ASUMEN	SUALISU ABDULAI	M	0532863835
KYENKYENKURA	ALEX LAMSON	M	0542820812
EBUOM	ABDULAI SALAHUDEEN	M	0247239685
ADIEMBRA	SAMUEL ABUDU	M	0554186941
AMENAMU	BAWA KUNDE	M	0547113452
MIMINASO	MUSAH ALIMYAWO	M	0248651196
NYAMEBEKYERE	BIJAMANYAW BLANKSON	M	0543215401
NOKWAREASA	ANTUELE MAMA	M	0241241472
DROMANKUMA	COSMOS LAAR LAARI	M	0554726983
BONYON	EBENEZER KWAKYE	M	0249855774
HIAWOANWO	IBRAHIM YAKUBU	M	0245275139
NKWANTA	JACOB BAZIMBU	M	0246724720
BABASO-BOMPA	AUGUSTINE OSEI	M	0248697109
ATTA-AKURAA	YAKUBU ALHASSAN	M	0555346292

OUR GOVERNMENT APPOINTEES

The Ejura Sekyedumase Municipal Assembly's has a total number of 19 Government Appointees with varied designations

<u>NAME</u>	<u>DESIGNATION</u>	<u>GENDER</u>	<u>CONTACT</u>
RICHARD NANA KONTOR	EJURA TRADITIONAL COUNCIL	M	0241716706
NANA KWADWO WIREDU	SEKYEDUMASE TRADITIONAL COUNCIL	M	0246972740
REXFORD NANA ADU GYAMFI	ANYINASU TRADITIONAL COUNCIL	M	0243625583
ADAM SULEMANA	OPINION LEADER, HIAWOANWU	M	0244111440
TOGAAR BONJOK	OPINION LEADER, ABREWANO	M	0249606528
SAMUEL ADONGO	YOUTH LEADER, ANYINASU	M	0245916056
ISSIFU IDDRISU	YOUTH LEADER, KYENKYENKURA	M	0246159324
MARRIE ADAM ANDANI	WOMEN'S REP, GONJALINE	F	0244014361
BILAWU IDDRISU	WOMEN'S REP, MEMPEASEM	F	0555339978
SUMAILA ABDUL SEIDU	ZONGO YOUTH, SEKYEDUMASE	M	0542197104
APOSTLE SOLOMON OBENG AFARI	CHRISTIAN COUNCIL, REP – ABOTA	M	0244585603
ALHAJI MOHAMMED MUFTAWU ABDULAI YARO	MUSLIM, REP - ABOTA	M	0249119852
ADAM YAKUBU	PWD, FRANTE ZONGO	M	0542042692
SAMPSON TIM-OBENG	PROFESSIONAL GROUP, AHENBOBOANO	M	0553711799
MILLICENT FOSUA	WOMEN'S REP, SEKYEDUMASE	F	0548048636
AYISHATU SUMAILA	FULANI WOMEN REP. – LOW COST	F	0553503264
SALAMATU AMIDU	WOMEN'S REP, ANYINASU	F	0248805807
ABDUL RASHEED JIBRIL	FARMER GROUP, EJURA	M	0243879428
MARTIN WIREDU	FARMER GROUP, DROBONG	M	0247760596

DAY CARE CENTRES IN THE MUNICIPALITY

The Ejura Sekyedumase Municipal Assembly shall collaborate with and monitor the operations of the following day care centers.

➤ <i>Petcom Academy (0244010554)</i>
➤ <i>Living Star Educational Institute (0241015464)</i>
➤ <i>Full Gospel Assemblies of God Preparatory (0246463510)</i>
➤ <i>St. Mary International School (0542459898)</i>
➤ <i>Glory Educational Complex (0246502717)</i>
➤ <i>Kings Academy (0240435945)</i>
➤ <i>Alkaale Nurul Islamic School (0207086110)</i>
➤ <i>Ejuraman Educational Complex (0246111643)</i>
➤ <i>Confidence International School (0244835571)</i>
➤ <i>Light House Christian Mission School (0242345005)</i>
➤ <i>Future Leaders (0548449231)</i>
➤ <i>Deeper Life</i>
➤ <i>New Kingdom</i>
➤ <i>New Islamic International School</i>
➤ <i>Emmanuel Academy</i>
➤ <i>Aboraasika Education complex</i>
➤ <i>Stars of Christ Academy</i>
➤ <i>Babaso Bresillac Catholic</i>

HEALTH CARE FACILITIES WITHIN THE MUNICIPALITY

The Ejura Sekyedumase Municipal Assembly shall collaborate with and monitor the operations of the following Health Center.

NAME	LOCATION
➤ EJURA GOVERNMENT HOSPITAL	EJURA
➤ SEKYEDUMASE POLY CLINIC	SEKYEDUMASE
➤ ANYINASU HEALTH CENTRE	ANYINASU
➤ ST. LUKE HOSPITAL	KASEI
➤ KYENKYENKURA CHPS COMPOUND	KYEKYENKURA
➤ HIAWOANWU CHPS COMPOUND	HIAWOANWU
➤ EJURA COMMUNITY HEALTH CENTRE	EJURA, BRIGADE
➤ AFRAMSO HEALTH CENTR	AFRAMSO
➤ BEMI CHPS COMPUND	BEMI
➤ NOKWAREASA CHPS COMPUND	NOKWAREASA
➤ HOMA KO CHPS COMPOUND	HOMA KO
➤ BABASO CHPS COMPOUND	BABASO
➤ FRANTE CHPS COMPOUND	FRANTE
➤ NKRAMPO / DROBONG CHPS COMPOUND	NKRAMPO
➤ SRICHIKURA CHPS COMPOUND	SRICHIKURA
➤ ABAIDOO HEALTH CARE CITY	EJURA, BROADCASTING

WE STRIVE FOR:

- ✓ *Continuous improvement in our service delivery*
- ✓ *The creation of an enabling environment for socio-economic development*
- ✓ *Empowerment of women and other vulnerable groups to participate in governance and Assembly's development agenda*
- ✓ *The protection and promotion of public health and the prevention of diseases*
- ✓ *Provision of information in an open and transparent manner*
- ✓ *Creation of a conducive environment for Public Private Partnership (PPP) in our service delivery to ensure efficiency and effectiveness*
- ✓ *Compilation of a comprehensive socio-economic database that will be accessible to the public.*

COURTESY AND COOPERATION:

- ✓ *All office doors are marked to facilitate easy identification*
- ✓ *Friendly client service officers will be on hand to provide various services*
- ✓ *Assembly staff with clear identification are also available to provide information and other support services*
- ✓ *A well-trained development control task force will visit various construction sites to ensure adherence to building regulations*
- ✓ *Developers are entreated to produce valid development permits*
- ✓ *Courteous revenue collectors will go round daily to collect various rates*
- ✓ *Rate payers are entreated to pay approved sums and collect receipts covering amounts paid.*

WHAT WE EXPECT FROM THE PUBLIC

The Assembly expects full co-operation and compliance with its rules, regulations and procedures to ensure smooth service delivery. To access we provide, we require as follows;

- ✓ *Business should be duly registered with the Registrar General Department*
- ✓ *Business address and locations including street names and numbers should be made available*
- ✓ *Provide registered indenture (Land title certificate) and four (4) copies of Architectural drawings for the issuance of building/ development permits*
- ✓ *Ensure that a child has a weighing card and in the case of persons above one (1) year, baptismal certificate and ID card.*
- ✓ *To obtain a death certificate at least expected that a dully signed cause of death. Birth certificate / affidavits must be provided.*
- ✓ *The public will participate in the various community level education Programmes on sanitation, hygiene, revenue collection and others.*
- ✓ *The byelaws of the Assembly will be complied with to ensure effective administration of the Municipal.*

OTHER COLLABORATING AGENCIES

The Ejura Sekyedumase Municipal Assembly shall collaborate with the following Departments, Agencies, Authorities and similarly related.

- ✓ *Internal Revenue Service*
- ✓ *The Ghana Police Service*
- ✓ *The Ghana Prisons Service*
- ✓ *The Ghana Immigration Service*
- ✓ *The Ghana Health Service*
- ✓ *The Ghana Fire Service*
- ✓ *Ghana Education Service*
- ✓ *The Judicial Service of Ghana*
- ✓ *The Ghana Ambulance Service*
- ✓ *Ghana Statistical Service*
- ✓ *The Internal Audit Agency*
- ✓ *Environmental Protection Agency*
- ✓ *Community Water and Sanitation Agency*
- ✓ *National Identification Authority*
- ✓ *National Communications Authority*
- ✓ *Ghana Revenue Authority*
- ✓ *National Youth Authority*
- ✓ *The Value Added Tax Office*

-
- ✓ *Electricity Company of Ghana / VRA / NEDCO*
 - ✓ *Ghana Water Company*
 - ✓ *Community Water and Sanitation Agency*
 - ✓ *Lands Commission*
 - ✓ *Land Valuation Board*
 - ✓ *Ghana Aids Commission*
 - ✓ *National Health Insurance Scheme*
 - ✓ *National Disaster Management Organisation*
 - ✓ *National Commission for Civic Education*
 - ✓ *Ghana National Petroleum Corporation*
 - ✓ *Center for National Culture*
 - ✓ *Natural Resource Conservation*
 - ✓ *Commission for Human Right and Administration Justice*

COMPLAINTS

ESMA welcomes comments and complaints from the public, its valued clients and customers. Such issues should be addressed to:

THE CHAIRMAN

PUBLIC RELATIONS & COMPLAINTS COMMITTEE

ESMA – EJURA

In case you are still not satisfied; you may seek further assistance from:

THE MUNICIPAL CHIEF EXECUTIVE

EJURA SEKYEDUMASE MUNICIPAL ASSEMBLY

P. O. BOX 9

EJURA – ASHANTI

info@esma.gov.gh / support@esma.gov.gh

You may appeal to the address above as final resort.

You may also use the following link to submit complaints online:

- <https://esma.gov.gh/write-to-m-c-e/>
- <https://esma.gov.gh/write-to-m-c-e/citizens-feedback-report-issues-engage-us/>

WHERE YOU CAN FIND US – Collect Information from The Ejura Sekyedumase Municipal Assembly

CONTACTS

Department, Unit & Agencies Contacts

For quick information relating to a department or unit kindly contact the following Departmental or unit heads:

NAME	DEPARTMENT / UNIT / AGENCIES	CONTACT
LOUISA BENON (MRS)	CENTRAL ADMINISTRATION (DIR.)	0246139011
RICHARD YEBOAH	CENTRAL ADMINISTRATION	0547515390
BISMARK OSEI TUTU	BUDGET UNIT	0556052104
YEBOAH ANTHONY A. KYERE	TRANSPORT DEPARTMENT	0261137272
EMMANUEL DORDZIE K. JUNIOR	MIS UNIT	0249784823
MAHAMA BABA	INTERNAL AUDIT	0242288262
LAWRENCE W. TANGYEI	DEVELOPMENT PLANING	0205191303
KENNETH OSEI KOFI	PROCUREMENT/SUPPLY UNIT	0549749280
DAPAAH ISAAC MANU	LIBRARY	0240168040
ALHASSAN SALIFU	REGISTRY UNIT	0244919541
OPPIAH-MENSAH JUSTICE	HUMAN RESOURCE DEPARTMENT	0244170818
KARIKARI KOFI	REVENUE UNIT	0207689671
AMOAH-FAKYIWAA CYNTHIA	DEPARTMENT OF ENV'T HEALTH	0545678212
LEO BEN ADDA	DEPARTMENT OF AGRICULTURE	0246122956
SHAKUL MUNTAWAKIL	DEPARTMENT OF SOCIAL WELFARE & COMMUNITY DEV'T	0244868510
JUSTICE AMPONSAH KARKO	WORKS DEPARTMENT	0208796530
BENJAMIN SMITH	URBAN ROADS DEPARTMENT	0244718579
NYIGRE PHILIP	DEPARTMENT OF STATISTICS	0208096620
SOLOMON KWAKYE	PHYSICAL PLANING DEPARTMENT	0244381828
ELIAS K. ADOFO ADDAE-BOAHENE	BIRTH & DEATH REGISTRY	0249427995
AMANDA WIREKO	NBSSI / BAC	0244381653
EMMANUEL AGYEMANG NKRUMAH	DEPARTMENT OF FINANCE	0244591897
ISAAC KYEI BAFFOUR	INFO. SERVICE DEPARTMENT	0240357001
ABUBAKAR OSMAN SADIQ	NADMO	0247049168
COURAGE ANKU	MUNI. HEALTH DIRECTORATE	0244654999
ERIC BONNEY	NEDCO / VRA	0204142955
JOHN ATIA PARKER	DEPT. OF NATURAL RESOURCE PRESRVATION & CONSERVATION	0553954245
KING EYRAM GLALAH	GHANA NATIONAL FIRE SERVICE	0557504511

ASI. FRANCIS OBENG MANU	GHANA IMMIGRATION SERVICE	0244592950
SUPT. GEORGE K. NTUMY	GHANA PRISONS SERVICE	0208560451
C/SUPT. ISSAH M. CANTONA	GHANA POLICE SERVICE (DIV.)	0244891631
ASP. NELSON MENSAH BOTWE	GHANA POLICE SERVICE (DIST.)	0544643848
W01 ASAGPO ENOCH J.	GHANA ARMED FORCES	0595717693
MEZAAN LUKUMAN LAMIN	NATIONAL IDENTIFICATION AUTHORITY	0244296790
EMMANUEL ASARE	NATIONAL HEALTH INSURANCE SCHEME	0244767962
ANTHONY BRAY	COMMISSION ON HUMAN RIGHTS AND ADMINISTRATIVE JUSTICE	0243757729
JACOB JAPIONG	NATIONAL COMMISSION FOR CIVIC EDUCATION	0542433435
PRINCE SCOTT DANIELS	GHANA NATIONAL AMBULANCE SERVICE	0244527285
MUSTAPHA ADAM	ZOOMLION GHANA LIMITED	0245545832
FRIMPONG HARUNA AKWASI	GHANA EDUCATION SERVICE	0243045789
SOLOMON BOABILA	YOUTH EMPLOYMENT AUTHORITY	0247474907
AUGUSTINA O. ENNIN	CENTER FOR NATIONAL CULTURE	0246485261
RICHARD MANU	NATIONAL SERVICE SCHEME	0247513037
ADONGO SAMUEL ATIA	NATIONAL YOUTH AUTHORITY	0245916056
BRIGHT AKOTO	EJURA AGRIC COLLEGE	0244171144
BENJAMIN TABI AMPONSAH	EJURA TECHNICAL INSTITUTE	0243279958
AFUA SARPONG	EJURAMAN ANGLICAN SHS	0556606929
KENNETH KYEREMEH	SEKYEDUMASE SHS	0551171162
DR. ELDER NKRUMAH	ANYINASU TECHNICAL SHS	0244477585
ANTHONY LAAR	STOOL LANDS	0542433435
MOHAMMED ADDIL	COMMUNITY WATER & SANITATION AGENCY	0547663919
FAUSTINA WIAFE	ELECTORAL COMMISSION	0543204425

Physical Location

To access our service, you can locate offices in the following towns and locations:

MAIN MUNICIPAL ADMINISTRATION OFFICE

Located on the Mampong – Atebubu Road, about hundred meters from the Nkoranza Road.

Mailing Address

EJURA SEKYEDUMASE MUNICIPAL ASSEMBLY

P.O.BOX 9, EJURA

ASHANTI-REGION

Website: www.esma.gov.gh

info@esma.gov.gh / support@esma.gov.gh

SUB-OFFICES

EJURA URBAN COUNCIL

P.O.BOX 9

Location: EJURA

SEKYEDUMASE ZONAL COUNCIL

C/O P.O.BOX 5

Location: SEKYEDUMASE



EJURA SEKYEDUMASE MUNICIPAL ASSEMBLY

P.O.BOX 9, EJURA - ASHANTI

GHANA – WEST AFRICA

GH POST GPS: AJ-0019-6519

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